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| Date:  | **Thursday 24th November 2016** | Meeting opened at: | 7.30pm | Location: | Te Totara Primary School – Staffroom |
| Attendees:  | Scott Mehrtens (SM), Liz Gordon (LG), Raewyn Oliver (RO), Anrea Larsen (AL), Vicki Jordan (VJ),Jasmine Cobby (JC), Anna Smart, Cyra Wells, Leanne, Sam Higgs, Katie Hemmingson, Jason |
| Apologies: |  |
| Item | **Topic** | **Discussion** | **Actions** |
| 1 | Welcome from Chairperson |   |  |
| 2 | Gala | We have a date – Saturday 1st April 2017 – moved because the Adele concert is on and so is beach hop. This was changed by a show of hands vote instead of the 25th march |  |
| 3 | Colour Run | Liz has spoken to Te Kowhai school regarding their colour run – we will set up a course and have stations around to throw the colour from. Colour is $2.50 a packet – this is the proper colour from India. $10 entry fee – people will need to register beforehand. Liz will talk to direct group about t-shirts – do we want to sell these as well?Family prices as well? Maybe 2 adults and 2 children - $30??The colour needs to be ordered by January to get here in time. |  |
| 4 | Boulder park amusements | * Merry go rounds, ferris wheels, giant slides etc – maybe have two rides because of costs
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| 5 | **Ideas from pods** | * Photobooth, ring toss, sweet stalls, mamas donuts
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| 6 | Food vendors  | * Vendors to pay a donation (previously $100) – candyfloss, sausage sizzle NZ home loans?), pizzas,
* Sam higgs to organise vendors and liase with Liz for costs. Sam will also organise helpers to help with this.
* Liz has contacted about having rides at the gala
* Suggestion of firemen to come at the end of the colour run – (Blair Kiely is a good contact for this)
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| 7 | Roles for the gala | M.C – Dave SmartEntertainment – Scott Helpers BBQ – JasmineRaffles – Raewyn (quick fire and mystery envelopes)Anna – rides and sponsor sausages?Colour Run – Liz/Jason/LeanneTokens – NalinaVicki – Online volunteersOutdoor table and chairs – Paula Wines auntie is in charge of the Gordonton Markets and they provided them last time |  |
| 8 | Raffles | * Vicki will help Raewyn with this
* Sam – cake voucher
* Jason – Linen voucher
* Raewyn – groceries from classes
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| 9 |  | * Colour run ideas – teachers race
* Younger kids race
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| 10 | Car for the gala | Jason to look at getting a car |  |
| 11 | Other gala options | * Sell their chutneys?
* Also Banardoes – bake sale??
* Plants? – Kids to grow and sell
* RJHS – Band or cheerleading for entertainment
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|  |  | Meeting closed at 9pm |  |
| Distribution | **Te Totara PTA Facebook; Te Totara School website – PTA page.**  |
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