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| Date: | **Thursday 24th November 2016** | Meeting opened at: | 7.30pm | Location: | Te Totara Primary School – Staffroom | |
| Attendees: | Scott Mehrtens (SM), Liz Gordon (LG), Raewyn Oliver (RO), Anrea Larsen (AL), Vicki Jordan (VJ),Jasmine Cobby (JC), Anna Smart, Cyra Wells, Leanne, Sam Higgs, Katie Hemmingson, Jason | | | | | |
| Apologies: |  | | | | | |
| Item | **Topic** | **Discussion** | | | | **Actions** |
| 1 | Welcome from Chairperson |  | | | |  |
| 2 | Gala | We have a date – Saturday 1st April 2017 – moved because the Adele concert is on and so is beach hop. This was changed by a show of hands vote instead of the 25th march | | | |  |
| 3 | Colour Run | Liz has spoken to Te Kowhai school regarding their colour run – we will set up a course and have stations around to throw the colour from. Colour is $2.50 a packet – this is the proper colour from India. $10 entry fee – people will need to register beforehand. Liz will talk to direct group about t-shirts – do we want to sell these as well?  Family prices as well? Maybe 2 adults and 2 children - $30??  The colour needs to be ordered by January to get here in time. | | | |  |
| 4 | Boulder park amusements | * Merry go rounds, ferris wheels, giant slides etc – maybe have two rides because of costs | | | |  |
| 5 | **Ideas from pods** | * Photobooth, ring toss, sweet stalls, mamas donuts | | | |  |
| 6 | Food vendors | * Vendors to pay a donation (previously $100) – candyfloss, sausage sizzle NZ home loans?), pizzas, * Sam higgs to organise vendors and liase with Liz for costs. Sam will also organise helpers to help with this. * Liz has contacted about having rides at the gala * Suggestion of firemen to come at the end of the colour run – (Blair Kiely is a good contact for this) | | | |  |
| 7 | Roles for the gala | M.C – Dave Smart  Entertainment – Scott  Helpers BBQ – Jasmine  Raffles – Raewyn (quick fire and mystery envelopes)  Anna – rides and sponsor sausages?  Colour Run – Liz/Jason/Leanne  Tokens – Nalina  Vicki – Online volunteers  Outdoor table and chairs – Paula Wines auntie is in charge of the Gordonton Markets and they provided them last time | | | |  |
| 8 | Raffles | * Vicki will help Raewyn with this * Sam – cake voucher * Jason – Linen voucher * Raewyn – groceries from classes | | | |  |
| 9 |  | * Colour run ideas – teachers race * Younger kids race | | | |  |
| 10 | Car for the gala | Jason to look at getting a car | | | |  |
| 11 | Other gala options | * Sell their chutneys? * Also Banardoes – bake sale?? * Plants? – Kids to grow and sell * RJHS – Band or cheerleading for entertainment | | | |  |
|  |  | Meeting closed at 9pm | | | |  |
| Distribution | **Te Totara PTA Facebook; Te Totara School website – PTA page.** | | | | | |
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