

Te Totara PTA Meeting: Wednesday AGM 16 July 2021

2021

Minutes

Date:	16 June 2021	Meeting opened at:	7.30pm	Location:	Te Totara Primary School – Staff room
Attendees:	Rilesh, Kerri, Fiona, Anne, Michelle, Shelley, Julyan, Anne, Kerry				
Apologies:					
Item	Topic	Discussion	Actions		
1	Welcome	SB			
2	Minutes from last AGM	Kerry read Moved my Shelley, Seconded by Kerri			
3	Annual Reports	Shelley to email report to Kerry to enter into the record. Thanks to everyone that is keeping the PTA running.			
4	Elections and Thanks	<p>List of roles available given by Shelley – nominations for 2021 / 2022</p> <p>Chairperson: Nominated Shelley, seconded by Anne</p> <p>Deputy Chairperson: Julyan nominated by Anne, seconded by Shelley</p> <p>Treasurer: Rilesh nominated by Shelley, seconded by Kerry</p> <p>Secretary: Kerry nominated by Shelley, seconded by Julyan</p> <p>Social Media Communications: Kerri nominated by Shelley, seconded by Fiona</p> <p>Anne: A large thanks to the team over the last year, huge congratulations to the team for the great camaraderie. It's been a hard year coming out of the covid lockdown but still achieved some great fund raising.</p>			
5	Review of Constitution	Have decided to review, no changes needed			
6	Correspondence	No correspondence			
7	Events	<p>SB: Mainstream Green coming up</p> <p>Archies to do tea and coffee and some slices for us</p> <p>Lush Bites is also going to do some grazing platters for the event</p> <p>Michelle looking at getting some sponsors for drinks for the event. Might look at Asking Good George if we can but anything wholesale</p> <p>We have sold 19 tickets, will need to sell a few more, general discussion about where else we can advertise</p>			

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SB to send flyer to Jo to put up on Seesaw
Raffle tickets and spot prizes to be promoted on Facebook
Juice, Wine, Beer and Cider complementary to be offered
Helpers to arrive at 6:00pm to help setup for event
Michelle to ask Nicola if she would like to have a mic setup

Spellathon: Testing in Week 5 of Term 3
Setup to be done and teachers to come up with some words
To go into newsletter after the mainstream events

SB: General discussion about what we were fundraising for / Robotics/ Lego
JS: Has some quotes. OfficeMax is the licensed distributor , looked at the Lego Spike Kits. Also asked her to do a trolley to store them in. Trolley \$755, about \$8000 all up.

SB: How much are we donating to the Garden?

RP: It was \$20K

SB: Move that we transfer \$20K to the school, as a donation in early July, Julyan seconds it.

SB: That leaves us with \$14K in the Bank.

AF: We should punt that the Spellathon is to fundraise for the Lego Spike

Fiona: Spot prizes for the Spellathon should be Lego then

Jo to send SB an a blurb on what the Spike set us

Julyan to get about \$140 worth of Lego Spot Prizes, random spot prize per pod

Or a Big One for the overall largest amount raised.

SB moves to spend \$200 on spot prizes , Kerri seconds.

SB: We also looked at some trophies and sports equipment , might look at some gym equipment

SB Moves to pass money for Player of the Day Trophies of about \$500, Kerry seconds that.

Has some gym equipment quotes to look at for the next round of money that comes through.

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8	Finance Report	To be emailed to Kerry to be entered into the record	
9	School report	<p>AF: A little bit the same as last time</p> <p>School learning plans</p> <p>Teacher only day, amazing speakers and new curriculum being rolled out</p> <p>Marae visit is not happening this year, there are a lot of kaumatua that would be at risk – it will be redirected to the Fairfield Intermediate Marae</p> <p>Productions coming up next week, ticket sales available until tomorrow at 4pm</p> <p>Construction has been pushed back, consent and building issues taking more time, lots of other project going on around the school, a relief to have a few things called off this term.</p> <p>Steady with enrolments, another new entrant calls opening in Term 3.</p>	
10	General Business	<p>Reading of the last minutes, moved that they are correct by Shelley, seconded by Kerry</p> <p>AF – to take the shirt discussion to the board next week, Jo to remind AF to put it on the agenda</p>	
	Next meeting	<p>4 August</p> <p>Meeting Closed at 9pm</p>	