

Te Totara Primary School PTA Agenda / Minutes

Wednesday 26 July

Date:	26 July 2023	Time:	7:30pm
Attendees: Kerri, Anne, Jo , Garima, Kirsty, Kerry, Donna-Marie, Angy, Kerri, Harshdeep			
Item	Topic	Discussion	
1	Apologies	Adelle, Frank and Torfeeq	
2	Review of last meeting	Welcome from Chairperson to Kirsty and Harshdeep Kerry move to accept the minutes , Kerri seconds.	
3	Correspondence	Bank statements to Nav	
4	Finance	Nothing to report, just a bit of interest added to the account	
5	School report	<ul style="list-style-type: none"> • Junior production was a hit. They always enjoy their moment in the spotlight • Tough Girl , Tough Guy challenge , 30 student went out to the event • Holidays were quite quiet, but just a few jobs by the caretakers. School property is on a 5 year maintenance plan • A few issue around fire alarms that had to be seen to • Matariki celebrations in the classrooms • Science unit, on planet earth and beyond • Arts exhibition preparation • Learning plan interviews in Week 5 • Planning for 2024 will happen this term • Move to accept by KJ , seconded by Kerri 	
6	Past/Upcoming Events	<ul style="list-style-type: none"> • Knowledge - a thon to be run this term • Discussed the process • Discuss how funds will be collected • Cover letter with sponsorship form, Kerri to put together and run past Jo • Prizes? Last time we did Lego? Do this again, and a prize for each pod. Additional prize for overall highest sponsorship achieved. • Run from Weeks 5 - 9. 21st of August to start and then run it to the end of term. <p>Offer of Kettle corn stand from Donna-Marie. To be thinking about how this can be used to fund raise or be something of interest.</p>	
	General Business	New PTA banner for events. KJ to investigate. Vista print and Print House.	
	Next meeting	30 August at 7.30	