

Kia Ora (Maori/NZ), Hello (English), Bula (Fijian), Welkom (South African), Huān yíng (Chinese-Mandarin), Ayubowan, Vanakkam (Sri Lankan), Namaste (India), Bem-vindos (Brazil), Marhaba (Arabic), Hallo (Dutch), Choum Reap Sour (Cambodia), Geiá sou (Greek), Mbote, Jambo (Congolese), Konnichiwa (Japanese), Hola (Spanish), Annyeonghaseyo (South Korea) Israel Shalom (Hebrew)

PRINCIPAL'S MESSAGE

Kia ora e Te Totara whanau



Happy New Year to you all. A very warm 'welcome back' to school. It is so good, after this lovely long summer break, to see our students arriving through the school gates excited to see their friends and their new teachers for 2022.

Even though we begin this year with new challenges and the sorts of restrictions we hoped that we had left behind in 2021, I am so pleased with the positive way the children have stepped up to do what is asked of them. You should feel very proud of their resilience and self-management, I certainly am thrilled with them. They are all Te Totara STARS !

It is lovely to welcome so many new families to our school, thank you for choosing to join us as new members of our Te Totara whanau. We hope to get to know you all a little better over the next few months. We particularly look forward to the time when we can open the school gates up again and let our families in, once we get past this Covid 19 Omicron health threat.

Until then, please be assured we have strong hygiene practices and precautions in place and your children are being taught by skilled and caring staff. If you have any concerns at any time please make contact via an email or phone call through the School Office with your child's teacher. The children's wellbeing is our main priority.

Our Seesaw portals are just being put in place in the learning areas and these are a great contact point with you, also you will be able to see aspects of your child's learning over the coming months. Our routines and learning are now being established and great relationships are already evident in our classrooms and playgrounds.

To our families who celebrate the Lunar New Year which started this week, I wish you all a very happy celebration with your loved ones. It is the 'Year of the Tiger', this is the symbol of **bravery, wisdom and strength**. I think those are very good traits for us all to think about in these uncertain times. May we all be resilient and brave, make decisions with wisdom and be strong enough to navigate towards better times ahead.

Ngā mihi
Anne Fraser
Principal

MEET THE TEACHER EVENING - CANCELLED DUE TO COVID RED SETTING

Generally each year we host a "Meet the Teacher" evening in Weeks 2 or 3 where our families are able to come in and meet as a group with their child's teacher. Unfortunately, under the Red setting we are not able to hold large gatherings which would have permitted this to go ahead. We are very disappointed to not be able to see you all in person on site. This is a great way to form those important relationships with you so we have had to think of other ways to do this. Over the next few weeks your child's teacher will be using their Seesaw portal to connect with you and share about themselves and the learning in their classroom.

SAFETY IN AND AROUND OUR SCHOOL - PLEASE COMPLY WITH THESE GUIDELINES

With the return of lots of excited children and new families to our school we need to reinforce some important "Te Totara Guidelines and Rules to you all.

- Please cross Hector Drive by **using the pedestrian crossing with the lights**. It is not safe nor modelling good practice to cross to the other side of the road in front of the school as there are multiple ways cars are moving in this area. The staff on duty at the end of the day will be directing the students to the pedestrian crossing. If you park on the other side of the road please use the crossing to go across the street.
- Some good areas to park are on some of the surrounding streets slightly away from the school. We have easy access to many of these streets through some great walkways, one of which is opposite the front of the school. Children can be encouraged to cross the street at the pedestrian crossing, then go through that walkway and meet you at your vehicle on the street at the end of the walkway.
- The **drop-off zone** in front of the school is also a convenient area to pick up your children. All drivers must remain in the vehicles, the children are asked to come straight to the front of the school and look for their car. When they see their car the students are taught to go straight to the car if it is in the lane closest to the school buildings, or if the car is in the lane furthest away the students need to come down to Mrs Fraser at the marked traffic hump and she will cross them safely. To ensure everyone's safety with moving cars no-one (adults or children) is to cross the drop-off zone in any other area than the part that Mrs Fraser is at.
- The drop-off zone has two access lanes so you can turn into either the left or right lane depending on where you are going when you exit the drop off. If you are going to travel north up Hector Drive towards Rototuna Junior High then please use the left lane closest to the school. Always indicate your intention then turn left onto Hector Drive as you exit the zone.
- We ask that you remain in the lane you are in throughout the drop-off zone, it is dangerous to cross over the lanes.
- Mrs Fraser monitors the safety of this area, it is a very efficient process and we endeavour to keep it moving well. It is generally all cleared of cars by 3.15pm, so great for those prompt getaways!

KINDO - Sports Registrations, Payment of fees

This online system allows you to pay for our school's fees e.g.

Mathletics/Mathseeds, Voluntary School Donation, Lost Library Book etc and is also the ONLY way to register/pay for your child for sports teams.

Please Note: Aquatics will be charged after your child's class has had their lessons

- **Years 1-6 Cricket for Term 1, 2022 only**
Cut-off date for registration is 12.00 midday on Wednesday 9th February, 2022. Cost is \$15.00 per student.

Kindo Questions? Kindo Helpdesk on 0508 454636 (toll free)

If access is denied, it is most likely that our school does not have your current email address recorded on your child's file. Please do not hesitate to contact the School Office on (07) 853-0039 to amend.

kindo.
The online one stop school shop



Registering for KINDO using our School App

Go to the App store on your Apple or Android device and search "**School Apps NZ**" to download the App to your phone or tablet and then add "**Te Totara**".

From our school app, click the "**Fees & Donations**" icon (bottom right) and register for KINDO by entering the email address that the school has on file for you - it's that easy!

kindo.
The online one stop school shop



Registering for KINDO using our School Website

Visit our School Website at www.tetotara.school.nz and select the "Fees & Donations" tab from the red "**Quick Links**". This will take you through to the KINDO Login screen where you can register using the email address that the school has on file for you..

If access is denied, it is most likely that we do not have your current email address recorded on your child's student profile. Please contact the School Office on (07) 853-0039 to amend.



Questions? If you need help, just pop in and see us at the School Office OR give us a call on (07) 853-0039 OR call the [KINDO HELPDESK on 0508 454636 \(toll free\)](tel:0508454636).

FINDING OUT WHAT IS HAPPENING

We have many ways of keeping up-to-date regarding events that are happening at school:

School App: [Download the School App](#)

Online school calendar: [Online School Calendar](#)

School Website: [Te Totara Website](#) - *this has the option to translate the newsletter into other languages*

Weekly notices: [Weekly Notices](#)

Facebook Page:

<https://www.facebook.com/TeTotaraPrimarySchool230374533681330/>

We have a great team at school who keep these all updated in real time.

to the School Office and sold, with the proceeds returned to the school.



BEFORE AND AFTER SCHOOL CARE - ENROLMENTS OPEN

New enrolments for our Before and After School programme for 2022 is now open online. This is held in our Matariki Hall. Times are between the hours 7.30-8.30am and 3.00- 5.30pm. For more information and how to book, please visit: [Te Totara Before and After School Care](#)

SCHOOL LUNCH SERVICE

We are excited to continue our school lunch service at school.

Our supplier is "Lunch Orders" who are based in Hamilton.

School Lunch Orders will commence on Tuesday 8th February 2022.



Just a quick reminder to update your child's classroom number for 2022 on their website so their yummy lunch can be sent to the right place! To update go to "My Account" and then select "Family Details".

FOOD AT SCHOOL - ALLERGIES

We have children at our school who are highly allergic to dairy products and nuts and exposure to these foods could potentially be life threatening to them. We have procedures in place for 1:1 support for these children to ensure their safety. At present we will continue to carry on with our normal food eating programme, but we have to carefully plan school events/learning area celebrations etc. With this in mind, please don't be offended if any kind offers of food to the school are scrutinised.

BRING YOUR OWN DEVICE

We have an optional 'Bring Your Own Device' procedure at school for Year 3-6 students only. We have very clear protocols around this which need to be adhered to. The Team Leaders and Teachers will outline these to families in this area of the school as part of their Meet the Teacher presentations on Seesaw. We will have the BYO iPad Agreement Forms available at this time. Check our website as well around this.

<http://www.tetotara.school.nz/77/pages/87-bring-your-own-device-faqs>

MATHLETICS, TO HELP LEARNING

Teachers are encouraging their students with this interactive computer programme as it helps with important maths skills; you will also find teachers using it in their daily maths programmes.

We have been so impressed with how motivated the children have been producing excellent results. Shortly, we will be invoicing families \$20.00 per student to join Mathletics for 2022. Please pay this fee by KINDO. Fees will be loaded within the next week.

Students will be issued their User Login ID & Passwords shortly by their classroom teacher. The Mathletics site is <http://www.mathletics.co.nz>. If you have any queries on how Mathletics works, please don't hesitate to contact your child's classroom teacher.

CHANGE OF DETAILS/ADDRESS

Just a little reminder that if you have changed any of your details i.e. phone, address, email etc; to please advise the School Office so we can update your records accordingly.

We encourage our families to check your contact details are correct through the parent portal at www.atschool.co.nz using the User ID and Passwords that were emailed to you in December 2021.

SCHOOL HOURS

Just a reminder that school starts at **8.55am sharp** and it is important for children to be here at that time. We appreciate your efforts however; if for any reason you do arrive late (after 8.55am) please report to the School Office where a "Late Card" will be issued to your child before heading to your learning area. School finishes at 3.00pm.

EARLY ARRIVAL AT SCHOOL BEFORE 8.15AM

Children are welcome to arrive at school from **8.15am onwards**. The school gates are closed until 8.15am each day. Teachers have planning to do before school in their classrooms and are unavailable to supervise any students arriving before 8.15am. We offer a Before School Care facility; Enrolment Forms are available from the School Office or via our School website www.tetotara.school.nz

LATE ARRIVALS (AFTER 8.55AM)

We ask parents to ensure their children arrive at school with at least five minutes to spare, for them to organise themselves by hanging up their school bag and sorting their book bag independently. We understand there may be rare occasions where your child arrives late at school (after 8.55am). We require families to report to the School Office for your child to be issued a Late Card prior to heading to their learning areas. **We appreciate your effort in ensuring your child/ren arrive at school in good time before the first bell at 8.55am.**



ABSENCES

If your child will be away from school then please let us know by either:

- School App
- Phoning the school on **(07) 853-0039**
- Texting the School Office on 027 207-4466 with name, details and reason for absence. Please note that we do not send a reply to text messages.

We would appreciate any absence messages **before 9.00am.**



PROCEDURE WHEN STUDENTS ARE AWAY DUE TO FAMILY HOLIDAY ETC

From time to time families wish to take their children out of school for various events not related to illness. Simply notifying the teacher/school verbally is not sufficient.

The correct procedure is to write or email the Principal (*copy Carole Carter-Gregory*) in order to follow the Education Act.

Email address for Anne Fraser principal@tetotara.school.nz

c.c. officeassistant@tetotara.school.nz

ALLERGIES/MEDICAL CONDITIONS

In the event of a medical emergency, if your child has a medical condition, is taking regular medicine/tablets or has an allergy (including sticking plasters etc), please advise the School Office (if you haven't already), so we can amend your records accordingly.

We also have several children in school with allergies and we have procedures in place to keep these children safe, including not sharing food/drink, washing tables, and hand washing before and after eating. Thank you for your cooperation in these matters.

APPOINTMENTS AT SCHOOL

We love to see families at school and appreciate the home and school partnership. However, we are finding that we have a number of "cold callers" arriving and expecting to see either a leadership person or a teacher. This can pose problems as we often have commitments elsewhere and can't do justice to any queries that you may have. We certainly don't want to stop the great communication in place, but would appreciate either a phone call or email so that we can make an appointment to give you the time needed to sort out any queries. This phone call or email will need to be done a day or two prior to the appointment.

SCHOOL BANKING - FIRST CREDIT UNION

School Banking Update First Credit Union wishes to advise parents that school banking **will not** resume until further notice. If you would like to continue saving into your child's account - we would be more than happy to help set up regular automatic payments. If you have any queries, please feel free to contact your nearest branch or give our team a call.



2022 SCHOOL TERM DATES

- Term 1** **Wednesday 2nd February – Term 1, 2022 Begins**
(Tuesday 1st February - Teacher Only Day)
Public Holiday: Monday 7th February (Waitangi Day Holiday)
Thursday 14th April – End of Term 1 (11 weeks)
- Term 2** **Monday 2nd May – Friday 8th July (10 weeks)**
Teacher Only Day - Friday 3rd June
Public Holidays: Monday 6th June (Queens Birthday)
Friday 24th June (Matariki Celebration)
- Term 3** **Monday 25th July – Friday 30th September (10 weeks)**
Our Mid-Term break - Monday 29th August
- Term 4** **Monday 17th October – Thursday 15th December (9 weeks)**
Teacher Only Day - Friday 21st October
Public Holiday: Monday 24th October (Labour Day)

DATES COMING UP

- | | |
|-------------------------|----------------------------------------------------------------------|
| Thurs 17 Feb | BOT Meeting @ 6.30pm |
| Mon 21 Feb | Vision & Hearing on site |
| 14 March -
4th April | Life Education Van on site |
| Tues 15 March | Swimming Sports Cluster (to be confirmed) |
| Tues 12 April | Art Exhibition Parents Evening 3pm - 6.30pm (to be confirmed) |
| Thurs 14 April | END OF TERM 1, 2022 @ 3.00pm |
|
 | |
| Mon 2 May | TERM 2, BEGINS |

Ngā mihi,

Anne Fraser

Principal

COMMUNITY NOTICES:

We are often asked to put Community Notices in our newsletter. Due to the large number of requests, we now have a "Community Notices" section on the notice board in the School Office, where you will find more information on the notices below. **Please note that this does not necessarily imply School endorsement of these notices.**



COME ALONG

Weigh In 2022

Friday 25 Feb 5-7pm
Sunday 27 Feb 9-11am

Sign up at the Te Rapa Clubrooms on Vickery St to play ripper or tackle for Te Rapa Junior Rugby Club

Ages: Turning 5 in 2022 up to Year 8
(note 12 yr olds will need to be vaccinated to play per NZRU)

New players: Please bring your passport or birth certificate
Subs: \$60 for the first child, and \$30 for each child thereafter

Further updates and information can be found on our facebook page - Te Rapa Junior Rugby.

See you at Weigh-in!



Jitterbugs

DANCE
LESSONS

TERM 1 2022 TIMETABLE

Monday (Rototuna Junior High School Dance Studio)

- 3.40 Jitterbugs Seniors (by selection only)
- 4.10 Jitterbugs Mini's (girls aged 3 - 5½) 6 spaces
- 4.35 Jitterbugs Advanced (by selection only)
- 5.05 Senior Hip Hop (girls aged 10 - 15) 4 Spaces

Tuesday (Flagstaff Fitness)

- 3.40 Jitterbugs Junior (girls aged 5 ½ - 7) 4 Spaces
- 4.10 Jitterbugs Junior Plus (girls aged 7 - 8) 3 Spaces
- 4.40 Jitterbugs Intermediate (girls 8 - 14) 1 Space

Wednesday (Flagstaff Fitness)

- 3.35 Jitterbugs Mini's (girls aged 3 - 5½) 4 Spaces
- 4.00 Jitterbugs Junior (girls aged 5 ½ - 7) 1 Space
- 4.30 Jitterbugs Intermediate (girls 8 - 14) 2 Spaces

Classes start the week beginning Monday 14th February 2022

Cost: \$112 (including GST).

Cost includes an outfit for the show, certificate and lollipop and video's for your child to practice to at home.

Email jolie at jitterbugsdancelessons@outlook.com or check out the jitterbugs dance lessons facebook page or website for more info



A photograph of three young girls standing in a gymnasium. The girl on the left is wearing a black leotard with a teal and white stripe. The girl in the middle is wearing a red leotard with white stars. The girl on the right is wearing a purple leotard and is making a peace sign with her hand. They are all smiling.

Gymnastics
ENROL NOW
FOR 2022

Classes for all
ages and abilities

Tramp
classes also
available!

www.hamcitygym.com